

Personal Learner Record Examples

There are many variations of the information that can be downloaded from the Personal Learner Record (PLR) database. This document shows some of these variations that the Federation have received with some explanations of why the evidence is or isn't acceptable to assist you when using evidence from the PLR.

Please note that the apprentice's data has been protected and on normal records the ULN number needs to be correct.

Personal Learning Record

Nicola Hope

5X1X8X3X8X

Learning Events

Provider	Awarding Body	Type	Aim Description	Start Date	End Date	Grade	Award Date
NEW COLLEGE NOTTINGHAM	Association of Accounting Technicians	Diploma	Diploma in Accounting (QCF)	19/06/2012	19/07/2013	NA Not Applicable/ Not Known	19/07/2013

This example is a report downloaded from the PLR database and is **not acceptable** as evidence. This is because the level of the Diploma is unknown. In order to achieve an Apprenticeship framework the correct level of qualification needs to be achieved as stated within the framework document. This evidence does not state the level.

Personal Learning Record

Kevin Hedges

4X5X7X4X9X

This evidence is **not acceptable** for Functional Skills as the qualification details, start and end date and award date are all clear but there is no level given.

This also **not acceptable** for the competence qualification evidence as there is no level stated.

Learning Events

Provider	Awarding Body	Type	Aim Description	Start Date	End Date	Grade	Award Date
NORTH HERTFORDSHIRE COLLEGE	CITB Construction Skills	Certificate	NVQ Certificate in Wood Occupations (Construction) (QCF)	12/09/2011	27/05/2013	NA Not Applicable/ Not Known	27/05/2013
NORTH HERTFORDSHIRE COLLEGE	EDEXCEL (previously known as London Qualifications Ltd)	Functional Skills	Functional Skills qualification in English	12/09/2011	01/05/2012	NA Not Applicable/ Not Known	01/05/2012
NICHOLAS BREAKSPEAR CATHOLIC SCHOOL	Assessment and Qualifications Alliance	GCSE Full Course	AQA Level 1/Level 2 GCSE in Design and Technology: Product Design			C	01/07/2011
NICHOLAS BREAKSPEAR CATHOLIC SCHOOL	Assessment and Qualifications Alliance	GCSE Full Course	AQA Level 1/Level 2 GCSE in English A			D	01/07/2011
NICHOLAS BREAKSPEAR CATHOLIC SCHOOL	Assessment and Qualifications Alliance	GCSE Full Course	AQA Level 1/Level 2 GCSE in English Literature A			C	01/07/2011
NICHOLAS BREAKSPEAR CATHOLIC SCHOOL	City and Guilds	VRQ Level 1	City & Guilds Level 1 Introductory Certificate in Basic Construction Skills			P	01/07/2011
NICHOLAS BREAKSPEAR CATHOLIC SCHOOL	EDEXCEL Foundation	GCSE Full Course	EDEXCEL Level 1/Level 2 GCSE in Mathematics A (Linear)			B	01/07/2011
NICHOLAS BREAKSPEAR CATHOLIC SCHOOL	EDEXCEL Foundation	GCSE Full Course	EDEXCEL Level 1/Level 2 GCSE in Religious Studies			B	01/07/2011
NICHOLAS BREAKSPEAR CATHOLIC SCHOOL	EDEXCEL Foundation	BTEC First Certificate - starred distinction grading	EDEXCEL Level 2 BTEC First Certificate in Sport			D	01/07/2011
NICHOLAS BREAKSPEAR CATHOLIC SCHOOL	Oxford, Cambridge and RSA Examinations	GCSE Full Course	OCR Level 1/Level 2 GCSE in Additional Science A			D	01/07/2011
NICHOLAS BREAKSPEAR CATHOLIC SCHOOL	Oxford, Cambridge and RSA Examinations	GCSE Full Course	OCR Level 1/Level 2 GCSE in Science A			C	01/07/2011
NICHOLAS BREAKSPEAR CATHOLIC SCHOOL	EDEXCEL Foundation	GCSE Short Course	EDEXCEL Level 1/Level 2 GCSE in Religious Studies (Short Course)			A	01/07/2010

Personal Learning Record

Donald Andrews

4X9X6X9X4X

Learning Events

Provider	Awarding Body	Type	Aim Description	Start Date	End Date	Grade	Award Date
THE HAYESBROOK SCHOOL	EDEXCEL Foundation	GCSE Full Course	EDEXCEL Level 1/Level 2 GCSE in Mathematics B			D	01/07/2012

This evidence is **acceptable** for the Maths GCSE, even though the start and end date are not shown, which is not ideal, the grade achieved and award date are clear. By having the award date it shows that the GCSE qualification has been achieved.

Personal Learning Record

Charles Knight

2X2X8X5X0X

Learning Events

Provider	Awarding Body	Type	Aim Description	Start Date	End Date	Grade	Award Date
HEART OF ENGLAND TRAINING LIMITED	Education Development Internationalpic	Certificate	Certifocate in Principles of Business and Administration (QCF)	15/09/2010	08/02/2011		
HEART OF ENGLAND TRAINING LIMITED	City & Guilds of London Institute	Functional Skills	Functional Skills qualification in English	15/09/2010	08/02/2011		
HEART OF ENGLAND TRAINING LIMITED	City & Guilds of London Institute	Functional Skills	Functional Skills qualification in Mathematics	15/09/2010	08/02/2011		
HEART OF ENGLAND TRAINING LIMITED	Generic award - no awarding body	Other	Generic code to identify ILR programme aims	15/09/2010	08/02/2011		
HEART OF ENGLAND TRAINING LIMITED	Oxford Cambridge & RSA Examinations	Certificate	NVQ Certificate in Business and Administration (QCF)	15/09/2010	08/02/2011		

This PLR example is **not acceptable** as there are no grade and award dates therefore we cannot assume that the qualification was successfully achieved.

Personal Learning Record

Nicola Rice
2X9X0X6X1X

Learning Events

Provider	Awarding Body	Type	Aim Description	Start Date	End Date	Grade	Award Date
MOULTON COLLEGE	Generic award - no awarding body	Other	Generic code to identify ILR programme aims	13/06/2011	10/11/2012	NA Not Applicable/ Not Known	10/11/2012
MOULTON COLLEGE	City & Guilds of London Institute	NVQ/GNVQ Key Skills Unit	Key Skills in Information and Communication Technology - Level 2	14/07/2012	10/11/2012	NA Not Applicable/ Not Known	10/11/2012
MOULTON COLLEGE	City & Guilds of London Institute	Diploma	NVQ Diploma in Business and Administration (QCF)	13/06/2011	10/09/2012	NA Not Applicable/ Not Known	10/09/2012
MOULTON COLLEGE	City & Guilds of London Institute	Certificate	Certificate in Principles of Business and Administration (QCF)	13/06/2011	01/08/2012	NA Not Applicable/ Not Known	01/08/2012
MOULTON COLLEGE	EDEXCEL (previously known as London Qualifications Ltd)	Functional Skills	Functional Skills qualification in mathematics	13/06/2011	01/08/2012	NA Not Applicable/ Not Known	01/08/2012

This evidence is **not acceptable** for Functional Skills nor the Competence and knowledge Qualification as there is no level stated for either of these. Without the level clearly indicated we cannot tell what the level of qualification has been achieved.

Personal Learning Record

Abigail Tommy
2X7X0X6X5X

Learning Events

Provider	Awarding Body	Type	Aim Description	Start Date	End Date	Grade	Award Date
TRAINING SERVICES 2000 LTD	Education Development International plc	Certificate	Certificate in Principles of Business and Administration (QCF)	28/09/2012	03/04/2013	NA	03/04/2013
	Excellence, Achievement & Learning Limited		EAL Level 2 Key Skills In Information and Communication Technology (KS)	28/09/2012	30/09/2013		18/02/2013
TRAINING SERVICES 2000 LTD	Oxford Cambridge & RSA Examinations	Certificate	NVQ Certificate in Business and Administration (QCF)	12/09/2011	25/09/2012	NA Not Applicable/ Not Known	27/09/2012
TRAINING SERVICES 2000 LTD	EMTA Awards Ltd	NVQ/GNVQ Key Skills Unit	Key Skills in Information and Communication Technology - Level 1	16/02/2012	08/05/2012	NA Not Applicable/ Not Known	08/05/2012
TRAINING SERVICES 2000 LTD	Education Development International plc	Certificate	Certificate in Principles of Business and Administration (QCF)	04/10/2011	23/02/2012	NA Not Applicable/ Not Known	23/02/2012
TRAINING SERVICES 2000 LTD	Generic award - no awarding body	Other	Generic code to identify ILR programme aims	28/09/2012		NA	
TRAINING SERVICES 2000 LTD	Oxford Cambridge & RSA Examinations	Diploma	NVQ Diploma in Business and Administration (QCF)	28/09/2012		NA	

The Level 2 EAL Key Skills ICT qualification in this example does not have the provider details included in this evidence. However in this case the evidence is **acceptable**. Although not ideal if there was a requirement to confirm the qualification the Awarding Body details are known.

This evidence however would **not be acceptable** for the

- Certificate in Principles of Business and Administration
- NVQ Diploma in Business and Administration

This is because there is no level of the qualification indicated and the NVQ has no award or end date.



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WJEC Level 1/Level 2 GCSE in English

Grade: C
Start date
Finish date
Award date: 01 Jul 2009
Provider: CENTRAL LANCASTER HIGH SCHOOL
Awarding Body: Welsh Joint Education Committee

About this record:

Date recorded: 15 Jun 2010
Recorded by:
Last updated
Updated by:
Source: NPD

About this Qualification

Qualification type: GCSE Full Course
Level: Level 1/2
Number: 5010
Owning organisation:
Sector subject area: Not Applicable
Grading type:
Minimum guided learning hours: 0

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The start and end date are missing in this evidence, however this evidence is acceptable. The details of the qualification are clear including the qualification level, grade and award date.