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| Report request form |
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# what style of report are you requesting?

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| --- |
|[ ]  Standard Excel export. |
|[x]  Chart(s) |
|[ ]  Data breakdown |

# What information do you need?

|  |
| --- |
| Please select the required fields from the boxes below. N.B. Candidate Number and Name are standard fields which will be included in all reports. |
|  | Report fields |
|[ ]  Gender |
|[ ]  Date of Birth |
|[ ]  Ethnicity |
|[ ]  Start Date |
|[ ]  Completion Date |
|[ ]  Certification Date |
|[ ]  Framework |
|[ ]  Level |
|[ ]  Pathway |
|[ ]  Employer Name |
|[x]  Provider Name |
|[ ]  Other, please specify below: |
|  |  User ID |
| Please note that we cannot guarantee to provide fields requested in the “Other” section. |
| Please specify the Data Analysis you require in the field below i.e. Apprentice by Framework etc. |
|  |  Number of Submissions by User |

# What data restrictions do you need?

|  |
| --- |
|[x]  Limit the data to a particular centre/body/status etc. Provide details below |
|  |  Federation Training |
|[ ]  Limit the data to a particular time period i.e. March/2013/the last six months. Provide details below |
|  |  |