**ACE Claims Process**

Guidance to CBs

Guidance to claimants

**Federation**

**Guidance on acceptable evidence and claims process**

**Apprentice**

|  |
| --- |
| **Certification Bodies** |
| Asset Skills |
| Cogent |
| ConstructionSkills |
| Creative & Cultural Skills |
| Creative Skillset |
| ECITB |
| Energy & Utility Skills |
| e-skills UK |
| Improve Ltd. |
| Lantra |
| People 1st / Skillsmart Retail |
| Proskills UK |
| SEMTA |
| Skills CFA |
| Skills for Care |
| Skills for Health |
| Skills for Justice / LSIS |
| Skills for Logistics |
| Skills for Security |
| SkillsActive / Habia |
| SummitSkills |
| The IMI |

**Training provider or college**

**-ACE-**

**Compliance checks against framework**

**Certificate Printed**

**Rejection feedback**

**Claim rejected**

**Pre-ACE**

|  |  |  |
| --- | --- | --- |
| **Occupational Areas** | | |
| * Business and Administration | | |
| * Care | | |
| * Construction | | |
| * Creative | | |
| * Electrical | | |
| * Energy and Utility | | |
| * Engineering | | |
| * Financial | | |
| * Food and Drink | | |
| * Hairdressing | | |
| * Health | | |
| * Hospitality | | |
| * Justice | | |
| * Land based | | |
| * Learning and Skills | | |
| * Logistics | | |
| * Motor Industry | | |
| * Nuclear | | |
| * Process and Manufacturing | | |
| * Retail | | |
| * Security | | |
| * Service | | |
| **\*This list is not comprehensive** | | |
|  | | |
|  |

Paper based claims, each sector had its own application form and process.

**Claim approved**

**Claim rejected**

**Certificate Printed**

**Apprentice**

**Training provider or college**